



# SCIENTIFIC ARCHIVISTS GROUP

Promoting Excellence in Records Management

[www.sagroup.org.uk](http://www.sagroup.org.uk)

**SPRING CONFERENCE – 22<sup>ND</sup> & 23<sup>RD</sup> APRIL 2010**  
**HOTEL MERCURE, BASEL, SWITZERLAND**

## DAY CONFERENCE DELEGATE REGISTRATION FORM

Day: Thursday 22<sup>nd</sup> April / Friday 23<sup>rd</sup> April (delete whichever is inapplicable)

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_

E-mail: \_\_\_\_\_

**REGISTRATION FEES:** Please tick appropriate boxes.

<input type="checkbox"/> SAG Member & Membership No:	<b>Sterling</b>	<b>Euro</b>
	125	140

*Membership fees must be paid in advance to qualify for the reduced members' rate*

<input type="checkbox"/> Non-Member	<b>Sterling</b>	<b>Euro</b>
	160	180

**No bookings will be accepted after 9<sup>th</sup> April 2010**

VEGETARIAN OPTION YES/NO  
Other dietary requirements:

Please return completed registration form, together with payment to:

Richard Pennicard (SAG Treasurer), Selcia Ltd, Fyfield Business and Research Park,  
Fyfield Road, Ongar, Essex, UK, CM5 0GS E-mail: [basel-spring2010@sagroup.org.uk](mailto:basel-spring2010@sagroup.org.uk)

Payment can be made either by:

**Cheque**, made payable to Scientific Archivist Group or **BACS** - transfers should be made as follows:

### **Sterling Payments**

Natwest Bank Plc  
Acc No: 92106293  
Sort Code: 01-09-69  
BIC: NWBK GB 2L  
IBAN: GB68 NWBK 0109 6992 1062 93

### **EURO Payments**

Natwest Bank Plc  
Acc No: 550/00/64500632 NXNBBNDK-EUR00  
Sort Code: 01-09-69  
BIC: NWBK GB 2L  
IBAN: GB85 NWBK 6072 0264 5006 32

**Tick here if invoice is required**

Please attach invoicing address if different from the above, and any instructions for invoicing.

**Refund Policy** More than one calendar month notification – full refund less 25% admin fee. Less than one calendar month notification – NO REFUND. Delegate name change - £25 admin charge.